



St. Mary's College Crosby

Job description for the position of school cleaner

Post: Cleaner - College

Responsible to on a daily basis: Site Manager

Responsible to: Services Manager

Main duties:

- To undertake, as a member of a team, the cleaning of premises.
- To work alone without supervision.
- To ensure that the designated areas are kept in a clean and hygienic condition in accordance with agreed schedules and quality standards.
- Specific duties shall include: cleaning and disinfection, washing, sweeping, vacuum cleaning, emptying of litter bins, polishing and dusting of the designated areas (which will include toilets) and fixtures and fittings.
- To ensure safe practice and efficient use of cleaning products. COSHH regulations must be adhered to.
- To use, where appropriate, electrical powered equipment. For example, a buffing machine.
- Duties and hours may vary between term and closure periods and shall be undertaken at the discretion of the Services Manager.
- To report to the Site Manager any maintenance faults that may require immediate attention for Health & Safety regulations.
- This post involves standing for the length of the shift, walking and carrying items up and down stairs, repetitive arm movements, lifting in a safe manner, bending and pushing/pulling objects.